



Xolopak India Limited
CIN: 20131PN2017PLC172529
GST No: 23AAGCV1288A1ZN
GST No: 27AAGCV1288A1ZF
E-mail:compliance@xolopak.com
xolo.sales@xolopak.com
Contact:- 9833560076
Website:-www.xolopak.com

Reg: Office No. 202, 2nd Floor, Seven Business Square,
City Suryey No.11o8/7, Plot No.487, Bhamburda,
Shivajinagar (Pune), Pune, Pune City, Maharashtra, India,
411005

Works: warehouse No. 2, village Mozpura dist. Raisen
Mandeedip Khas. No. 352/2, 35/2/1, Village
Mozpura(MOIJPURA)P.H NO.16,Mandeedip, Tehsil-
Goharganj, Dist. Raisen-Pincode-462046

❖ Board Committees

The Board has appointed various committees to assist it in discharging its responsibilities. The Board has adopted charters setting forth the roles and responsibilities of each of the committees as well as qualifications for committee membership, procedures for committee members' appointment and removal, committee structure and operations and reporting to the Board. The Board may constitute new committees or dissolve any existing committee as it deems necessary for the discharge of its responsibilities.

A. Audit Committee

Composition

1. Mr. Ajay Bisaria (Chairperson)-Independent Director
2. Mr. Vijay Prakash Rai – Independent Director
3. Mr. Shashank Mishra- Managing Director

Objective

The Audit Committee assists the Board in its responsibility for overseeing the quality and integrity of the accounting, auditing and reporting practices of the Company and its compliance with the legal and regulatory requirements. The Committee's purpose is to oversee the accounting and financial reporting process of the Company, the audits of the Company's financial statements, the appointment, independence, performance and remuneration of the statutory auditors including the Cost auditors, the performance of internal auditors and the Company's risk management policies.

Powers of the Committee:

- ❖ To investigate any activity within its terms of reference.
- ❖ To seek information from any employee.
- ❖ To obtain outside legal or other professional advice.
- ❖ To secure attendance of outsiders with relevant expertise, if it considers necessary.



Xolopak India Limited
CIN: 20131PN2017PLC172529
GST No: 23AAGCV1288A1ZN
GST No: 27AAGCV1288A1ZF
E-mail:compliance@xolopak.com
xolo.sales@xolopak.com
Contact:- 9833560076
Website:-www.xolopak.com

Reg: Office No. 202, 2nd Floor, Seven Business Square,
City Suryey No.11o8/7, Plot No.487, Bhamburda,
Shivajinagar (Pune), Pune, Pune City, Maharashtra, India,
411005

Works: warehouse No. 2, village Mozpura dist. Raisen
Mandeedip Khas. No. 352/2, 35/2/1, Village
Mozpura(MOIJPURA)P.H NO.16,Mandeedip, Tehsil-
Goharganj, Dist. Raisen-Pincode-462046

B. Nomination and remuneration committee

Composition

1. Mr. Ajay Bisaria -Independent Director
2. Mr. Vijay Prakash Rai(Chairperson) – Independent Director
3. Mr. Shashank Mishra- Managing Director
- 4.

Objective

- (i) Formulate the criteria for determining qualifications, positive attributes and independence of a director, and recommend to the Board a policy, relating to the remuneration of the Directors, Key Managerial Personnel and other employees;
- (ii) Formulate the criteria for evaluation of performance of Independent Directors and the Board of Directors.
- (iii) Devise a policy on Board diversity.
- (iv) Identify persons who are qualified to become Directors and who may be appointed in senior management in accordance with the criteria laid down and to recommend to the Board their appointment and / or removal.
- (v) Consider extension or continue the term of appointment of the Independent Directors on the basis of the report of performance evaluation of Independent Directors.
- (vi) Specify the manner for effective evaluation of performance of Board, its Committees and Individual Directors to be carried out either by the Board, by the Human Resources, Nomination and Remuneration Committee or by an independent external agency and review its implementation and compliance.
- (vii) Review Human Resource policies and overall human resources of the Company.
- (viii) Recommend / review remuneration of the Managing Director(s) and Whole-time Director(s) based on their performance and defined assessment criteria.
- (ix) Administer, monitor and formulate detailed terms and conditions of the Employees' Stock Option Schemes.
- (x) Review information on recruitment and remuneration of senior officers just below the level of Board of Directors, including appointment or removal of Chief Financial Officer and the Company Secretary.
- (xi) Review significant labour problems and their proposed solutions.
- (xii) Review significant development in Human Resources / Industrial Relations front like signing of wage agreement, implementation of Voluntary Retirement Scheme etc.
- (xiii) Recommend to the Board, all remuneration, in whatever form, payable to senior management.
- (xiv) Carry out any other function as is mandated by the Board from time to time and / or enforced by any statutory notification, amendment or modification as may be applicable.



Xolopak India Limited
CIN: 20131PN2017PLC172529
GST No: 23AAGCV1288A1ZN
GST No: 27AAGCV1288A1ZF
E-mail:compliance@xolopak.com
xolo.sales@xolopak.com
Contact:- 9833560076
Website:-www.xolopak.com

Reg: Office No. 202, 2nd Floor, Seven Business Square,
City Suryey No.11o8/7, Plot No.487, Bhamburda,
Shivajinagar (Pune), Pune, Pune City, Maharashtra, India,
411005

Works: warehouse No. 2, village Mozpura dist. Raisen
Mandeedip Khas. No. 352/2, 35/2/1, Village
Mozpura(MOIJPURA)P.H NO.16,Mandeedip, Tehsil-
Goharganj, Dist. Raisen-Pincode-462046

C. Stakeholders Relationship Committee

Composition

1. Mr. Ajay Bisaria (Chairperson) -Independent Director
2. Mr. Vijay Prakash Rai – Independent Director
3. Mr. Shashank Mishra- Managing Director

Terms of Reference

- (i) Oversee and review all matters connected with transfer of Company's securities.
- (ii) Approve issue of duplicate shares / debentures certificates.
- (iii) Oversee the performance of the Company's Registrars and Transfer Agents.
- (iv) Monitor implementation and compliance with the Company's Code of Conduct for Prohibition of Insider Trading.
- (v) Consider, resolve and monitor various aspects of interest of shareholders, debenture holders and other security holders including the redressal of investors' / shareholders' / security holders' grievances related to transfer / transmission of securities, non-receipt of annual reports, non-receipt of declared dividend, issue new / duplicate certificates, general meetings and so on.
- (vi) Review measures taken for effective exercise of voting rights by shareholders.
- (vii) Review adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar & Share Transfer Agent and recommend methods to upgrade the service standards adopted by the Company.
- (viii) Review various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants / annual reports / statutory notices by the security shareholders of the Company.
- (ix) Carry out any other function as is mandated by the Board from time to time and / or enforced by any statutory notification, amendment or modification as may be applicable.